



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



SDLF Gold-Level of Governance

President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday April 3, 2019

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Mayer.
2. Pledge of Allegiance – Led by Director Leete.
3. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public Comment Regarding:

- Representing the Pickleball players; raising funds and request to the Board to consider funds for the Pickle Ball Courts.
- Agenda Item C-4 Letter of Opposition to Assembly Bill 1486 and C-5 Letters of Support to ACA 1.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for March 20, 2019.
2. Approve Register of District Invoices.
3. Approve HERWIT Engineering to prepare the 2019-2020 Annual Assessment Report for the Ravenswood Improvement District, Discovery Bay Landscape & Lighting Zone #9 by Resolution No. 2019-02.
4. Approve the Board President to Sign and Submit a Letter of Opposition to Assembly Bill 1486.
5. Approve the Board President to Sign and Submit Letters of Support to ACA 1.

Motion by: Vice-President Pease to approve the Consent Calendar.

Second by: Director Leete.

Vote: Motion Carried – AYES: 5, NOES: 0

D. AREA AGENCIES REPORTS / PRESENTATION

1. Supervisor Diane Burgis, District III Report – Deputy Chief of Staff Lea Castleberry provided the details regarding the general plan, building codes, and the General Plan Community meeting which will be held at the Community Center on Wednesday, April 24, 2019 at 6:00 p.m.
2. Sheriff's Office Report – Crime Prevention Specialists Fontenot– Provided the details of the Sheriff Report regarding the reported activity for the month; increase mail theft and fraud. There was discussion regarding Park and Ride.
3. CHP Report – Officer Thomas provided an update for the month of March; arrests, citations, and a task force formed (Officer Thomas, Oakley Police Department, Pittsburg Police Department, Antioch Police Department) will be in Discovery Bay next month, and update regarding license plates. There was discussion regarding the dates for the Discovery Bay Task Force and Highway 4 and Discovery Bay Boulevard.
4. East Contra Costa Fire Protection District Report – no report.

E. LIAISON REPORTS

None.

F. PRESENTATIONS

1. Croce, Sanguinetti, & Vander Veen – Financial Audit.

Finance Manager Breitstein – Introduced audit representative Pauline Sanguinetti and also stated that the Financial Audit will be brought to the next meeting for adoption.

Pauline Sanguinetti with Croce, Sanguinetti, & Vander Veen – Provided the details of the June 30 2018 - Draft Financial Statements; highlighted sections of the Financial Statements.

Public Comment Regarding:

- Prop 218, cash flow, Zone 8, and water/sewer cash flow.

G. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action Regarding Eliminating or Refurbishing or Building a New Community Center Pool.

General Manager Davies – Provided a presentation regarding the Community Center Pool; three options with estimated costs for a Small, Medium, or Large “L” Shape 6 Lane Competitive Pool, recommendations from Parks and Recreation and Finance Committees, along with alternatives; eliminate the pool, refurbish the pool, or build a new pool.

Public Comments Regarding:

- Support of a larger pool; for recreational purposes and for the River Otters.
- Support of a larger pool; future investment, serves many residents, and opportunity for decades.
- Support of a larger pool; great opportunity for the community, and the swim team.
- Support of a larger pool; starting the River Otter Team, local volunteering, and make Discovery Bay a better place.
- Refurbish the pool; estimates/bids for a larger pool, extra revenue and costs, Hofmann funds to be used for other things; landscaping, Community Center, parks, and tennis courts.
- Not in support of a larger pool; current revenue, possible increase with a new pool, if no revenue increase will the deficit come from resident tax money.
- Refurbish the pool; maintain what the Town already has; current issues with assets, funding for other assets (budget for either a new pool or other assets).
- Support of a larger pool; River Otters has brought families together, outgrown the pool, and a larger pool will be an investment for the community,
- Support of a larger pool; benefit to the community, revenue and business increase.
- Support of a larger pool; investment to our Community and help with home sales/property values.
- Refurbishing the pool; spend funds in other areas; landscaping and park improvements (also voicing the opinion of those unable to attend).
- Support of a larger pool; River Otters is family orientated

There was discussion regarding the process of building a new pool and to proceed to the next step of evaluating cost; engineering design (\$65,000 rough estimate), submit for RFP (may be other associated costs), wait for the bids to be returned, and bring back to the Board. Also, the Finance Committee has had discussions regarding the pool being an aquatic center.

Motion by: Director Leete to recommend the approval of the process 3) Build New Pool, within the Staff Report and refer the matter to Staff and the Parks and Recreation Committee to develop a scope of work for design of the facility within the budget that is indicated in the Staff Report. Once complete by Staff and the Parks and Recreation Committee what the facility might entail and precise cost, then return to the Board.

Second by: President Mayer.

There was discussion regarding the public comment related to the use of the entire Hofmann funds; retain some of the Hofmann funds for other areas, obtaining an RFP for a firm bid, and clarification of the motion.

Motion by: Director Leete/Restated – Parks and Recreation Committee in conjunction with Staff develop a scope of work for the design of the pool (L-Shape), come back with a scope of work for a design (within the dollar amounts discussed) and once complete bring back to the Board for that approval, have an estimated cost; Parks and Recreation Committee and Staff will bring back to the Board what was presented from the designer that works within the budgeted amounts discussed this evening.

There was discussion regarding the motion; twostep process/ bring back to the Board; 1) Approve the designer, 2) Board to decide if to approve the pool or not. The discussion continued regarding the Parks and Recreation Committee and Staff to work with a qualified design firm to prepare proposal and bring back to the Board. Additional discussion regarding; pool location, best location for the pool, a Master Plan (very expensive) for the Community Center, and clarity regarding the motion and funds to be included.

Legal Counsel Attebery: Restated the process (three step); RFP to design the pool and an estimate/cost to prepare the designs necessary for an RFP, before contract is awarded, the motion would be to bring back the design contract with no money spent until the design contract is presented and take action for the design (rough estimate \$65,000), if the Board decides to design the pool, spend the \$65,000 to design the pool come back after the design, then go out for an RFP with delivery of bids with an exact amount/cost of the pool.

There was additional discussion regarding the process and the motion.

General Manager Davies – Clarified the stated motion; Solicit potential scope of work from 2 or 3 pool design companies, bring back to the Parks and Recreation Committee, then the Parks and Recreation Committee will recommend to the Board to possibly move forward based on the scope of work and cost to only design a pool that would fall in the budget.

Director Leete – Stated that is the motion

Vote: Motion Carried – AYES: 5, NOES: 0

H. MANAGER'S REPORT

Water and Wastewater Manager Koehne – Provided an update regarding March 2019 water reduction 52% lower than 2013.

I. DIRECTORS' REPORTS

1. Standing Committee Reports.

- a.** Water and Wastewater Committee Meeting (Committee Members Bill Pease and Bill Mayer) March 21, 2019. Director Pease provided the details of the Water and Wastewater Committee meeting; NPDES Permit, Ultraviolet Light, and the Denitrification Projects. There was discussion regarding the Denitrification Project.
- b.** Special Finance Committee Meeting (Committee Members Robert Leete and Bill Mayer) March 25, 2019. Director Leete provided the details from the Special Finance Committee meeting related to the pool project.

2. Other Reportable Items.

J. GENERAL MANAGER'S REPORT

None.

K. CORRESPONDENCE RECEIVED

- 1.** East Contra Costa Fire Protection District Finance Committee meeting minutes for February 19, 2019.

L. FUTURE AGENDA ITEMS

None.

M. ADJOURNMENT

- 1.** The meeting adjourned at 8:30 p.m. to the next regular meeting of April 17, 2019 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 04-09-19

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